

BYLAWS OF CHRIST CHILD SOCIETY OF ATLANTA

ARTICLE I

Name

The name of this organization shall be Christ Child Society of Atlanta, hereinafter referred to as Chapter, a constituent chapter of the National Christ Child Society hereinafter referred to as NCCS.

ARTICLE II

Purpose

This Chapter shall be an organization primarily dedicated to child welfare. Its motive and spirit shall be a love of Christ expressing itself in personal service for children and youth regardless of race or creed, to honor the childhood of Christ.

ARTICLE III

Spiritual Advisor

The Chapter shall have a Spiritual Advisor, a priest in good standing in the Archdiocese of Atlanta, approved by the Ordinary. The Spiritual Advisor shall serve a two year term that is renewable.

ARTICLE IV

Members

Section 1. Each member in good standing of this Chapter is also a member of NCCS.

Section 2. Members in good standing will be those who have completed the required service hours and/or paid the designated dues, and are thus eligible to hold office and be a delegate at the national meeting.

Section 3. Classification of membership shall be:

- a) Active members are members who complete the required service hours and/or pay the designated dues and thus have all rights of membership;
- b) Honorary members or Friends are those who do not pay dues, but support the service and/or fund raising activities of the Chapter.

ARTICLE V

Dues

Section 1. Annual dues shall be paid according to the schedule adopted by the Board and shall be payable by December 31.

Section 2. Annual dues for each member shall include the per capita dues to NCCS.

Section 3. The fiscal year shall be from January 1 through December 31.

ARTICLE VI

Board of Directors

Section 1. The Board of Directors shall be composed of the elected officers and the Immediate Past President.

Section 2. The Board shall

1. a) have general supervision of the affairs of the chapter between its business meetings;
2. b) make recommendations to the chapter;
3. c) perform such other duties authorized by law or defined in these bylaws.

Section 3. Regular meetings of the Board shall be held either in person or by electronic communications monthly or at such time and place as the Board may determine.

Section 4. The President may call special meetings with at least fifteen days notice to all members of the Board.

Section 5. Any meeting of the Board may be conducted by telephone or other electronic means, by which all persons participating in the meeting can hear each other, and participation by a Board member pursuant to this section shall constitute presence in person at such a meeting.

Section 6. All meetings, discussions and written and electronic correspondence conducted by members of the board shall be considered confidential until such time as the board determines that information should be shared with the chapter and/or made public.

Section 7. A majority of the Board present and voting, shall constitute a quorum.

Committees

Section 1. Committees of the Board shall be the Executive Committee and the Finance Committee.

The Executive Committee shall

- a) be composed of the President or Co-presidents, the President-Elect, the Secretary, the Treasurer, and Immediate Past President or Co-President Elect;
- b) have the authority to act between meetings of the Board;
- c) have all its actions subject to the ratification of the Board.

The Finance Committee shall

- a) be composed of five members: the Treasurer who shall be the Chairman, the President, and at least three Board Members appointed by the President;
- b) have general supervision of the finances of the Chapter subject to the approval of the Board.

Section 2. The Nominating Committees shall

- a) The Chair shall be the Immediate Past President. All current Board members will represent the committee.
- b) meet in person or by telephonic conference to determine a slate of qualified candidates, at least one for each office for election at the annual meeting;
- c) present its report at the annual meeting.

Section 3. The Standing Committees shall be Social, Communication, Membership and Outreach. Outreach includes all programs, projects and community service.

Section 4. The President, as deemed necessary by the Board, may appoint other committees.

Section 5. The President shall be an ex-officio member of all Standing Committees.

ARTICLE VIII

Nominations and Elections

At the annual meeting after the Nominating Committee has presented its report of the names of candidates proposed for election to each office, the Chair shall

- a) open nominations from the floor if the nominee has given written consent;
- b) close the nominations and announce the names of the candidates;

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- c) call the vote by secret ballot except in a case where only one candidate for the particular office has been placed in nomination. In this case voting shall be

- conducted by voice;
- d) announce the names of the candidates receiving a majority of the votes cast by members of the voting body who have been elected to each office.

ARTICLE IX

Officers

Section 1. The elected officers shall be a President or Co-President, a President-Elect, a Secretary, and a Treasurer, and four Vice-Presidents, who shall be chairs of the Standing Committees.

Section 2. To be eligible to serve as an elected officer a member shall be a member in good standing and actively participate in the chapter.

Section 3. Term of office

- a) Officers shall assume their duties immediately following the close of the annual meeting and shall be elected for a term of two years or until their successor is elected.
- b) Elected officers shall not serve two consecutive terms in the same elective office.
- c) No officer shall hold more than one office at a time.

Section 4. Vacancy in office

- a) The President-Elect shall fill a vacancy in the office of the President.
- b) A vacancy in any other office shall be filled by appointment by the President subject to the approval of a majority of the Board.
- c) An officer filling an unexpired term of more than one year shall be considered to have served a full term.
- d) An officer filling an unexpired term of less than one year shall be eligible for election to the succeeding board.

Section 5. Duties of officers

- a) The President shall
 - 1) preside at all meetings of the membership and the Board;
 - 2) fill vacancies in office as prescribed in Art IX Sec. 4 b.;
 - 3) appoint such other committee chairmen as may be authorized by the Board or the membership;
 - 4) sign all contracts as required;

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- 5) be an authorized signatory on checks;
- 6) fulfill such other duties as may be assigned by the Board.

- b) The President -Elect shall
 - 1) preside at any meeting in the absence of the President or inability of the President to serve;
 - 2) fill a vacancy in the office of the President.
- c) The Vice-Presidents shall
 - 1) chair the Standing Committees as appointed by the President;
 - 2) perform such other duties as may be assigned by the President or the Board.
 - 3) maintain a roster of all members of the Chapter;
- d) The Secretary shall
 - 1) record the minutes of all meetings of the Board;
 - 2) furnish a copy of the minutes of the meeting to each Board member and to such other persons as directed by the President or the Board;
 - 3) be custodian of the bylaws and all records of the Chapter;
- e) The Treasurer shall
 - 1) be custodian of all funds and shall deposit same in the name of the Chapter in an account or accounts authorized by the Board;
 - 2) be an authorized signatory on all checks;
 - 3) pay all bills as authorized by the Board;
 - 4) submit a written report of the financial status at each meeting of the Board;
 - 5) submit for review all financial records at the close of the fiscal year and at such other times as may be ordered by the President or the Board;
 - 6) prepare and submit an annual budget to the membership;
 - 7) perform such other duties as may be assigned by the President or the Board.

ARTICLE X

Meetings

Section 1. The Chapter shall have an annual meeting to be held in November or such other month as the Board of Directors shall designate by a majority vote, for the purpose of electing and installing officers, receiving reports, and for conducting such other business that comes before it.

Section 2. The Chapter may have a special meeting that may be called by the President, by the Board or by request of two-thirds of the members. The purpose of such a meeting should be stated in the call.

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Delegates

In accordance with the bylaws of NCCS, the President or if she is unable to serve as a delegate, another member in good standing and one other delegate shall represent the Chapter at the biennial convention of NCCS and they shall have the authority to cast votes on behalf of the Chapter. Two alternate delegates shall also be selected.

ARTICLE XII

Indemnification

The Chapter shall indemnify and hold harmless its present and former Board members to the maximum extent authorized under the Georgia Nonprofit Corporation Code.

ARTICLE XIII

Dissolution

In the event of dissolution, the dissolution shall be conducted in accordance with the statutes of the State of Georgia and Section 501 (c) (3) of the Internal Revenue Code, and after payment of all liabilities, all assets shall be distributed to the NCCS. The Board shall act as trustees until such time as assets are distributed and programs, projects and partnerships have been abolished. Upon dissolution the charter shall be returned to NCCS.

ARTICLE XIV

Emblem

Section 1. The Emblem of NCCS is the image of the Christ Child encircled by the words “Christ Child Society - Laborare est Orare” and shall be required by the Chapter for use on official documents, stationery, membership cards, promotional material and other items authorized by NCCS.

Section 2. The Emblem of NCCS is a registered trademark and shall not be altered for any reason.

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Amendment of Bylaws

These bylaws may be altered, amended or repealed at any regular meeting of the Chapter by a two-thirds vote of the members present and voting, provided that the text of the proposed action shall have been presented to the Board and membership at the previous meeting or the text thereof sent in writing to the Board and membership 30 days prior to the meeting at which it is to be considered.

ADOPTION OF AMENDED AND RESTATED BYLAWS

These amended and restated bylaws were duly adopted at the meeting of the membership at the _____ meeting.

Dated this _____ day of _____ (year) _____

CHRIST CHILD SOCIETY OF ATLANTA, GEORGIA Attest

By _____

Gerry King
Secretary

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